

SBVC

Program Review

4/28/17
9:00 a.m. – 11:00 a.m.
B 118

MINUTES

Members:	Kathy Adams	A	Kenny Melancon	X	X = Present A = Absent
	Aaron Beavor	A	Debbie Orozco	A	
	Laura Cross	X	Stacy Meyer	X	
	Diane Dusick	A	Sandra Moore	A	
	Rochelle Fender	X	David Smith	X	
	Paula Ferri-Milligan	X	Nori Sogomonian	X	
	Christie Gabriel	X	Shalita Tillman	A	
	Todd Heibel	A	Anna Tolstova	X	
	Timothy Hosford	X	Abena Wahab	A	
	Robert Jenkins	A	Kathryn Weiss	X	
	Joel Lamore	X	Jessica Roledo, ASG Rep.	A	
	Leonard Lopez	X			
	Michael Mayne	X			

TOPIC	DISCUSSION	FURTHER ACTION
Approval of Minutes	April 28, 2017 minutes were distributed via email for committee approval. Past minutes were also distributed via email to the committee for corrections: Committee was asked to approve the following: November 18, 2016; December 2, 2016; January 20, 2017; February 17, 2017; March 3, 2017; March 10, 2017; April 7, 2017; April 21, 2017.	The minutes, including April 28 were distributed via email for approval. N. Sogomonian motioned to approve. D. Smith seconded. The minutes were approved with 17 in favor and 4 abstentions.
2017-18 Process Deadlines	The committee discussed the deadline for conditional reporting and agreed on February 1, 2018. For programs on probation, the committee suggested that they be given the opportunity to submit their revised reports early in the fall semester if they want to participate in the 2017 needs assessment cycle.	
Efficacy Reviews--CTE	<p>ARCHITECTURE – Leonard Lopez/sole reviewer Areas of “DOES NOT MEET”:</p> <ol style="list-style-type: none"> 1. PLOs; previously does-not-meet category, as well. Serious issue with report. 2. Demand for Program <p>They need time to complete mapping, so conditional will allow them that time.</p> <p>Recommendation – CONDITIONAL. Committee voted unanimously to approve CONDITIONAL.</p> <p>BUSINESS ADMINISTRATION – Team/Ferri-Milligan, Gabriel-Millette Report was late. Areas of “DOES NOT MEET”:</p> <ol style="list-style-type: none"> 1. Demand for Program; no evidence of such. 2. Quality of Program; further explanation of high quality of instructors wanted. 3. Cost of Program – need to address WSCH 4. Two-Year Plan 	

5. Progress; used wrong form
Does not address does-not-meet sections from previous form. Will need revised report in October, 2017, if they wish to apply for needs in spr 18.
Team Recommendation - PROBATION. Committee voted to approve PROBATION with one no vote.

CHILD DEVELOPMENT – Team/Smith, Weiss, Wahab, Robledo
Committee praised department and report.
No areas of “DOES NOT MEET”:
Good labor market and internal data. Good transfer and Partnerships.
Team Recommendation - CONTINUATION. Committee voted unanimously to approve CONTINUATION.

COMPUTER SCIENCE – Team/Tolstova, Hosford
Areas of “DOES NOT MEET”:
1. Purpose of this Program
2. Demand for this Program (added by Committee)
3. Quality of this Program – Conflict in data. No labor market data. No discussion of partnership. Slight increase noted in report, but EMP notes decrease. Incomplete review.
4. External Issues
Committee would like revised report from Program in spring 2018 to allow for thorough revision.
Team Recommendation - CONDITIONAL. Committee voted to approve CONDITIONAL with one abstention.

AUTOMOTIVE COLLISION – Team/Weiss, Fender, Heibel
Areas of “DOES NOT MEET”:
1. External Issues; No discussion of taking budget outside Perkins, which was sole initial funding.
2. Cost of this Program; not addressed. No budget data given. EMP data not incorporated into document.
Team Recommendation - CONTINUATION. Committee voted unanimously to approve CON.

DIESEL – Team/Weiss, Mayne, Adams
No areas of “DOES NOT MEET”:
Well written document that addressed all areas.
Team Recommendation - CONTINUATION. Committee voted unanimously to approve CONTINUATION.

GIS – Team/Ferri-Milligan, Sogomonian
Areas of “DOES NOT MEET”:
1. Cost of this program; program self-identified as not cost effective. Motion to change to Meets. Did not pass.

	<p>Changed Demand for the Program to MEETS with Committee response to note need for more reference for context, and need to address inefficiency. Serious language about evaluation of need of program in Committee response.</p> <p>Team Recommendation - conditional. Committee voted to approve CONTINUATION 9-4.</p> <p>GRAPHIC DESIGN – Team/Melancon, Meyer, Heibel No areas of “DOES NOT MEET”: Well-written document. Team Recommendation - CONTINUATION. Committee voted unanimously to approve CONTINUATION.</p> <p>PHARMACY TECH – Team/Ferri-Milligan, Jenkins, Lamore Areas of “DOES NOT MEET”: <ol style="list-style-type: none"> 1. Cost of this Program 2. SLO/PLO issues are still not addressed from previous DOES NOT MEET. Program currently undergoing accreditation. Committee changed Quality of Program to MEETS. Program placing great emphasis on hope for full-time faculty and director. Committee changed External Issues to MEETS by vote of 9-2 with one abstention. Team Recommendation - CONDITIONAL. Committee voted unanimously to approve CONDITIONAL.</p> <p>REFRIGERATION – Team/Dusick, Orozco, Moore No areas of “DOES NOT MEET”: Team Recommendation - CONTINUATION. Committee voted unanimously to approve CONTINUATION.</p> <p>WELDING – Team/Moore, Jenkins, Orozco No team members present to discuss—committee reviewed team recommendations Motion to change <i>Demand for this Program</i> to DOES NOT MEET by Christie Gabriel-Millette; Lamore 2nd; unanimously approved. Committee voted to keep External Issues at Meets: 6 yes to 3 no to 3 abstentions. Areas of “DOES NOT MEET”: <ol style="list-style-type: none"> 1. Demand for this Program; Need to address drop in Program due to enrollment. FTEs not addressed; show external demand, but do not address drop in enrollment/internal demand. Team Recommendation - CONTINUATION. Committee voted to approve CONTINUATION with one abstention.</p>	
Next Meeting	Sub-Committee will meet May 12, 2017	

Adjournment	Meeting adjourned at 10:46 a.m.	
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